

2017 Summer Session Fact Sheet for Academic Faculty

<u>Session</u>	<u>Dates</u>		<u># working days</u>
	<u>Begin</u>	<u>End</u>	
Summer Research	5/15/17	8/18/17	maximum of 70 working days
Summer I	5/15/17	6/23/17	30
Summer II	6/26/17	8/4/17	30
Summer II - PHYSICS ONLY	6/26/17	8/18/17	40

Total number of days available to be paid over the summer is 70

Position Numbers

The following position number suffixes are used during the summer to distinguish the types of work being done by academic faculty, nine month employees. The following suffixes are used at the end of the academic year position number as follows: 000111- S1.

S1 - Summer I (May and June)

S2 - Summer II (June, July and August)

CE - Short Course - Continuing Education

SR - Academic Faculty doing Summer Research

OR - Other Appointment (anything other than teaching, dates can fall anywhere between the summer date range)

WS – Workshops

CA – Athletic Camps

In General:

- 1) Summer I and summer II classes are scheduled for standard times; we only rarely have custom schedules (in terms of start week and end week) for the classes. This is communicated by the Registrar.
- 2) Field session classes ARE scheduled as full day experiences with a start and end date that is controlled by the department
- 3) Compensation for field classes is on a daily basis, with each day paid at 0.005405405 times the academic year salary
- 4) Compensation for summer classes is 4.1667% of academic salary per credit hour. TA and grading support included on an as needed basis, based on judgment of DH and Dean, within cost constraints.
- 5) We try to have enrollment be sufficient that the cost available for instruction (35% of available revenue) is greater than the instructional costs (faculty salary, fringe, TA support, etc.)
- 6) If we have to cancel a class, we ask the department if the enrollment will go up so that it does not have to be cancelled. If it does not go up, AA and the dean's office collectively agree on whether to take the loss on the class or to cancel it. If canceled, it is the responsibility of the department to cancel it with the registrar and send an email to registered students noting that it has been canceled.

Examples are shown on the next page

EXAMPLES:

Calculation of Compensation for Academic Faculty during the Summer **FIELD-ONLY** Sessions

To calculate the salary amount that academic faculty are to be paid for the summer FIELD, we use a daily rate based on the academic year. The daily rate is calculated in the following manner:

37 weeks in an academic year
37x40 hours per week = 1,480 hours in the academic year
1,480/8hours = 185 days in the academic year
1 day/185 = .005405405

Example: Joe Smith has an annual base salary of \$70,000.

Calculation: $\$70,000 \times .005405405 = \378.38 per day

The \$378.380 would then be multiplied by the number of days worked, and then by the percent of effort for the time period.

Calculation of Compensation for Academic Faculty during the Summer Sessions

Compensation for summer classes is 4.1667% of academic salary per credit hour. This is calculated in the following manner:

Example: Joe Smith has an annual base salary of \$70,000.

Calculation: $\$70,000 \times .041667 \times 3$ (# of credit hours) = \$8,750

This would be the amount for teaching either a summer 1 or summer 2 course

Department Head/Division Director Summer Pay

Note that effective in summer 2017, all DHDDs will receive their 37.5 days of departmental summer pay directly through Payroll, equally split between June, July and August. The specific dates no longer need to be accounted for on the summer HR form. HOWEVER – this means that all DHDDs are only allowed 32.5 additional days that can be charged over the summer for either teaching and/or research.